

NDHSAA Board of Directors Procedure for the Addition of a Classification in a Team Sport

I. Team Sports that currently consist of one class

<u>Required Action</u>	<u>Responsible</u>
Formal Written Request/Completed Proposal (must be presented to the NDHSAA Board of Directors at least 15 months prior to the beginning of the proposed season)	Member School or NDHSAA Board of Director(s)
Completed Proposal shall include the following:	
<ol style="list-style-type: none">1. Document illustrating history of sport to date2. Document indicating support from a minimum of 60% of member schools sponsoring the sport (school list with administrator signatures required)3. Verification the sport will include a minimum of twelve (12) Class A teams and twelve (12) Class B teams in accordance with Article II, Section III of the NDHSAA Constitution & By-Laws4. District and/or region alignments5. Document indicating calendar/postseason ramifications6. Identify a contact person(s)	
Post Season Finance Study	NDHSAA Staff
Report of Impact to Existing or New Staff	NDHSAA Staff
Approval or Denial	NDHSAA Board of Directors

II. Team Sports that currently consist of two classes

<u>Required Action</u>	<u>Responsible</u>
Formal Written Request/Completed Proposal (must be presented to the NDHSAA Board of Directors at least 15 months prior to the beginning of the proposed season)	Member School or NDHSAA Board of Director(s)
Completed Proposal shall include the following:	
<ol style="list-style-type: none">1. Document illustrating history of sport to date2. Document indicating support from a minimum of 60% of member schools sponsoring the sport (school list with administrator signatures required)3. Verification the sport will include a minimum of 96 total varsity teams.4. District and/or region alignments5. Document indicating calendar/postseason ramifications6. Identify a contact person(s)	

Post Season Finance Study	NDHSAA Staff
Report of Impact to Existing or New Staff	NDHSAA Staff
Approval or Denial	NDHSAA Board of Directors

III. Team Sports that currently consist of three or more divisions

<u>Required Action</u>	<u>Responsible</u>
Formal Written Request/Completed Proposal	Member School, NDHSAA Board of Director(s), or existing committee for the sport
Post Season Finance Study	NDHSAA Staff
Report of Impact to Existing or New Staff	NDHSAA Staff
Approval or Denial	NDHSAA Board of Directors

Approved by the NDHSAA Board of Directors: June 2019
Amended by the NDHSAA Board of Directors: June 2023